



Fee Schedule

Adopted December 17, 2013

Updated January 1, 2015

#34-2014
RESOLUTION
2015 Yellow Medicine County Fee Schedule Changes

WHEREAS, pursuant to Minnesota Statute 373.41, the County Board of Commissioners may charge fees for services provided by any county office, official, department court, or employee; and

WHEREAS, on December 11, 2012 the Yellow Medicine County Fee Schedule was adopted which includes mandated fees and fees set by the county; and,

WHEREAS, the Department Heads have reviewed all of their fees for 2015 and presented recommended changes along with the complete proposed Fee Schedule in a Public Hearing on December 23, 2014; and,

WHEREAS, the Yellow Medicine County Board reviewed the proposed Fee Schedule and changes;

THEREFORE, BE IT RESOLVED, by the Yellow Medicine County Board of Commissions that the 2015 Yellow Medicine County Fee Schedule as presented has been approved, effective January 1, 2015.

Adopted by Yellow Medicine County this 23rd day of December, 2014.

County Board of Commissioners


Louis Sherlin, Chairman

I, Peg Heglund, Administrator in and for the County of Yellow Medicine, Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of County Commissioners on the 23rd day of December, 2014.


Peg Heglund, County Administrator

Table of Contents

All Departments	3
Courts.....	3
Human Services	3-4
Parks	4
Planning & Zoning	4-5
Permits	4
Household Hazardous Waste	4-5
Miscellaneous	5
Property & Public Services	5-7
Public Services.....	5
Taxation.....	5
Vitals.....	5-6
Property Records	6
iDoc Subscription	6-7
Miscellaneous	7
Public Health.....	7
Sheriff	7-8
General.....	7
Civil Process.....	7-8
Jail.....	8
Corrections.....	8

The foregoing fee schedule is not inclusive of all County fees. Fees not listed in this schedule are for services not broadly used by the general public. Please inquire for more information about a specific service or fee.

Department	Service Fee Item	Fee	Notes
All Departments (except Property Records)	Fax	\$5.00	Per fax
	Copies (electronic or paper) - Information requests when data requester is the subject of the data. See "Guide for Requesting Information about You from Yellow Medicine County".	Actual Cost	Current rate is \$6.50 per 15 minutes of time required plus cost of paper, toner, CD, DVD, or color copies.
	-Information requests when data requester is <u>not</u> the subject of the data. See "Guide for Members of the Public Requesting Information".	\$0.25 Actual Cost	Per page if fewer than 100 copies More than 100 copies, photographs, data on CD or DVD. Current rate is \$6.50 per 15 minutes of time required plus cost of paper, toner, CD, DVD, or color copies.
Courts	For additional information about Court Fees, please visit www.mncourts.gov .		
Human Services	Chemical Use Assessment	\$150.00 \$125.00 \$0.00	Court-ordered or non-court ordered If paid the day of the assessment Waived for MFIP, GA, MSA or MA recipients
	Child Care Licenses	\$25.00 \$100.00	Initial License & other 1-year licenses Relicense & other 2-year licenses
	Corporate Adult Foster Care Providers	\$500.00 \$500.00	Initial License & other 1-year licenses Relicense & other 2-year licenses
	Corporate Child Foster Care Providers	\$500.00 \$500.00	Initial License & other 1-year licenses Relicense & other 2-year licenses
	Background Checks:		
	- Licensed Family Child Care Provider	\$50.00 \$75.00	Initial License Studies Relicense Studies
	- Legal Non-licensed Child Care Provider	\$75.00 \$75.00	Initial Studies Subsequent Studies
	Court Visitor	\$50.00	Per Hour

The foregoing fee schedule is not inclusive of all County fees. Fees not listed in this schedule are for services not broadly used by the general public. Please inquire for more information about a specific service or fee.

Department	Service Fee Item	Fee	Notes
	Out of Home Placement Parental Contribution	See policy in Human Services.	
Parks	Oraas Park Camping Fee- Pads	\$10.00	Daily rates. All camping spots are first-come, first-served.
	Oraas Park Camping Fee- Tents	\$5.00	
	Timm Park Camping Fee- Pads	\$20.00	
	Timm Park Camping Fee- Tents	\$10.00	
	Timm Park Extended Stay Camping (1 Week)	\$65.00	Maximum extended stay is 3 months. All camping spots are first-come, first-served.
	Timm Park Extended Stay Camping (4 Weeks)	\$260.00	
	Oraas Park Picnic Shelter Timm Park Picnic Shelter	\$5.00	Reservations for large functions required
Planning & Zoning	Permits		
	Land Use Permits		Based on cost of construction
	\$0 - \$25,000	\$25.00	
	\$25,001 - \$75,000	\$50.00	
	\$75,001 - \$150,000	\$100.00	
	\$150,001 - \$250,000	\$150.00	
	\$250,001 - \$400,000	\$200.00	
	\$400,001 and up	\$300.00	
	Conditional Use Permit	\$450.00	
	- Requires Special Meeting	\$100.00	
	- Recording Fee	\$46.00	
	Variance Request	\$250.00	
	- Requires Special Meeting	\$100.00	
	- Recording Fee	\$46.00	
	Rezone Request	\$350.00	
	- Requires Special Meeting	\$100.00	
	- Recording Fee	\$46.00	
	Sewer Permit	\$175.00	
	Self-Installed Systems (excluding holding tanks)	\$350.00	
	After the Fact Permits	2 times the permit fee	
	Household Hazardous Waste		
	Household Hazardous Waste	Free	Appointment required.
	Fluorescent Bulb Recycling	Per bulb	
	Straight Tubes 4' and under	\$0.50	
	Straight Tubes Over 4'	\$0.75	
	Compact Fluorescent Light (CFL)	\$0.50	

The foregoing fee schedule is not inclusive of all County fees. Fees not listed in this schedule are for services not broadly used by the general public. Please inquire for more information about a specific service or fee.

Department	Service Fee Item	Fee	Notes
	Circular/U Shaped High Intensity Discharge (HID) Broken Bulbs	\$0.50 \$1.75 \$1.00	
	Ballast – containing PCBs	\$1.00 per pound	
	Miscellaneous		
	Copy of Entire Ordinance	\$25.00	
	Subdivision Request	\$450.00 + \$50.00 for each lot	
	EAW	\$1,000.00	Where County Board is RGU
	GIS Parcel Data	\$350.00	Free for YMC local units of government
Property & Public Services	Public Services		
	Notary Filings	\$20.00	
	Ordination Filings	\$20.00	
	Tobacco License	\$135.00	Fee set by Countryside Public Health and subject to change.
	Liquor License On-Sale 5% Surcharge	\$1,500.00 \$85.00	
	Off-Sale 5% Surcharge	\$300.00 \$15.00	
	Sunday	\$200.00	
	Auctioneer License	\$20.00	
	Precious Metal Dealer License	\$50.00	
	Fireworks Permit	\$100.00	
	Transient Merchant License	\$150.00	
	Auditor Certificate	\$150.00	
	Confession of Judgment	\$50.00 \$25.00	Set-up charge Per Year
	Taxation		
	Special Assessment Set-up	\$5.00	Per parcel
	Special Assessment Annual Maintenance	\$2.00	Per parcel
	Tax-Forfeit Repurchase	\$100.00	
	TIF Set-up	\$150.00	
	TIF Annual Fee	\$100.00	
	Vitals		
	Birth Certificates	\$26.00	

The foregoing fee schedule is not inclusive of all County fees. Fees not listed in this schedule are for services not broadly used by the general public. Please inquire for more information about a specific service or fee.

Department	Service Fee Item	Fee	Notes
	Death Certificates	\$13.00	
	Noncertified Copy	\$13.00 \$9.00	Birth & Death Certificates Each Additional Copy
	Amendments to Birth & Death Certificates	\$40.00	
	Marriage License	\$115.00	W/O Cert. of Premarital Education
	Marriage License	\$40.00	W/ Cert. of Premarital Education
	Certified Copy of Marriage	\$9.00	
	5-Day Waiver Filing Fee	\$10.00	
	Consent for Minor to Marry	\$10.00	
	Duplicate Marriage License	\$25.00	
	Property Records		
	Recording Fee	\$46.00	
	Multiple Satisfactions & Assignments	\$46.00 \$10.00	4 documents or less More than 4 (additional fee)
	Certificate of Title (Torrens)	\$46.00	
	Memorial Entry on Certificate of Title	\$46.00	
	Noncertified Copies	\$1.00	Per page
	Certified Copy Fee	\$10.00	
	Conformed/Duplicate Copy	\$2.00	
	Well Certificate Filing	\$50.00	
	Plat Filing	\$56.00	
	Copy of Plat	\$10.00	
	Fax/Email	\$5.00 \$1.00	Per fax up to 5 pages Each additional page
	iDoc Subscription		
	Day Pass	\$8.00/day	Unlimited searching, \$1.00/view (3 free), \$0.50/page to print
	Monthly Subscription (Plan A)	\$50.00/mo.	Unlimited searching, \$0.80/view (75 free), \$0.35/page to print
	Monthly Subscription (Plan B)	\$100.00/mo.	Unlimited searching, \$0.80/view (150 free), \$0.35/page to print
	Monthly Subscription (Plan C)	\$200.00/mo.	Unlimited searching, \$0.80/view (300 free), \$0.35/page to print
	Monthly Subscription (Plan D)	\$500.00/mo.	Unlimited searching, unlimited free views,

The foregoing fee schedule is not inclusive of all County fees. Fees not listed in this schedule are for services not broadly used by the general public. Please inquire for more information about a specific service or fee.

Department	Service Fee Item	Fee	Notes
			\$0.35/page to print (500 free)
	Miscellaneous		
	Fax (excludes Property Record requests)	\$5.00	Per fax
	Parcel Purchase Fee – State Deed	\$25.00	
	Assurance Fee	3% of Price	Purchase Price
	State Deed Tax	\$1.65 Price x .0033	Purchase Price is \$500 or less Purchase Price is greater than \$500
	Electronic Parcel Listings	\$25.00	Per MB. \$25 minimum.
	CAMA Card Requests	\$2.25	Per Parcel
	Labels	\$35.00	Plus cost of labels
	NSF Checks	\$30.00	
Public Health	For information about fees for Public Health, please call 320-564-3010.		
Sheriff	General		
	Burning Permits	Free	
	Deputy Rate (per Deputy needed)	\$60.00/hr.	Minimum of 2 hours + Mileage
	Shipping of Documents	Varies	Actual Postal Rate
	Permit to Carry – New	\$100.00	
	Permit to Carry – Renewal	\$75.00	Renewal can be done 90 days prior to expiration
	Permit to Carry – Expired less than 30 days	\$85.00	
	Civil Process		
	Service of Civil Process	\$75.00	Flat Fee, No Mileage, Per Individual or Business
	Service not found/Returned	\$75.00	Flat Fee, No Mileage, Per Individual or Business
	Posting 3 Notices	\$75.00	
	Writ of Execution	\$75.00	Flat Fee, No Mileage, Per Individual or Business
	Writ of Execution – Commission	7%	
	Sheriff's Sale of Real or Personal Property	\$75.00	
	Mortgage Foreclosure Sale	\$75.00	
	Certificate of Redemption	\$250.00	A \$50.00 Non-Refundable deposit, along with the Redemption Payoff Request Form is necessary to start the Redemption Process. The

The foregoing fee schedule is not inclusive of all County fees. Fees not listed in this schedule are for services not broadly used by the general public. Please inquire for more information about a specific service or fee.

Department	Service Fee Item	Fee	Notes
			balance is due at the time of the sale.
	Advanced Fees For Seizure of Property	Varies	Discretion of the Sheriff
	Deputy Presence at Eviction	\$60.00/hr.	Minimum of 2 hours + Mileage
	Mileage	IRS Rate	
	Storage on County Property	\$15.00/day	
	Jail		
	Booking Fee	\$25.00	
	Pay to Stay	\$25.00	
	Huber Fee	\$25.00	Must be paid a week in advance
	Urinalysis or Patch Test	\$50.00	
	PBT (in person or Sober Link)	\$10.00	Per day, half of total paid up front (non-refundable)
	Public Fingerprinting	\$10.00	Anytime with an appointment.
	Court Ordered Fingerprinting (criminal)	\$25.00	Same as a booking fee
	Home Arrest (GPS Only)	\$15.00	Per day, half of total paid up front (non-refundable)
	Home Arrest (GPS & Sober Link)	\$25.00	Per day, half of total paid up front (non-refundable)
	Corrections		
	For fees related to 6W Community Corrections, please call 320-564-4924.		

The foregoing fee schedule is not inclusive of all County fees. Fees not listed in this schedule are for services not broadly used by the general public. Please inquire for more information about a specific service or fee.